



BOYS & GIRLS CLUBS
OF THE PENINSULA

SUMMER INTERNSHIP OPPORTUNITY ART ASSISTANT

To apply for an exciting opportunity with endless rewards contact Gayle Crossley at gayle@bgcp.org for more information. Please include your resume and a cover letter.

The Boys & Girls Clubs of the Peninsula (BGCP) was founded in 1958 by a group of local community leaders to provide a safe and nurturing place after school and during the summer for the youth in the high poverty areas of our community. Today, the club is the largest and most comprehensive youth development organization on the San Francisco Peninsula with a total of three clubhouses and five school based sites located in the most challenged neighborhoods of East Palo Alto, Menlo Park and Redwood City. Every day talented youth development professionals and volunteers deliver a broad range of programming to guide and inspire the youth of our community to develop the attitudes and life skills they need to thrive.

Benefits:

You can intern at a community service organization to gain practical experience for job training and college preparation, or you can intern because you find helping people rewarding, exciting, and self-fulfilling. While many colleges and employers look for applicants who have expertise in a certain area, they are also seeking individuals who are community-minded and concerned about the world in which they live. Interns are also eligible for national service awards!

Internships available:

Summer Interns will work in our Summer Program at our Clubs and school sites in East Palo Alto, Menlo Park, and Redwood City, CA. Training and mentoring will be provided.

Schedule:

Internships are offered for school credit throughout the academic year and summer. You must have approval from your school to participate in our internship program. The summer program is from June 21 through July 30 Monday – Friday.

Requirements:

- Are at least 18 years old
- Have a desire to serve children of all socioeconomic levels and physical/mental capabilities
- Experience working with youth
- Conversational Spanish encouraged but not required
- Be adaptable and flexible to a changing workplace
- A positive attitude and mature personality conducive to working effectively as a team player with diverse youth, staff, volunteers, parents/guardians
- Basic computer skills

Application Process:

- Complete and submit an online volunteer application form
- Schedule and complete an interview
- Attend an orientation
- Have picture taken for a BGCP identification card
- Pass a background check. The check is completed using the volunteer's driver's license or picture ID and social security card

Internship Description:

The Art Assistant will assist the Art Director in providing a program which offers the children the opportunity to express their ideas, creativity and talent. The individual in this position will have a passion for the arts. This person will need creativity in developing and teaching enriching, multicultural art projects for a range of students. Classes will include Drawing, Sketching, Painting, Jewelry, Collage, Photography, Open Studio, multicultural visual arts, Screen Printing and Air Brushing, Drama, Stage Set Construction, etc. A background in performing arts is preferred.

Responsibilities include:

- Interfacing with youth ages 6 – 18
- Interacting with staff, parents and volunteers
- Assist in development of art classes and experiences tailored to specific age groups
- Accompanying youth on field trips to local art museums and shows
- Writing and directing a play for youth by end of session (6 weeks)

This internship is for 25 hours per week from 1:00 – 6:00 PM, Monday through Friday.

Number of Open Positions: 3 (Redwood City, Menlo Park and East Palo Alto)